

TCDA Awards Committee Guidelines

Duties and Responsibilities:

The Awards Committee is responsible for ranking TCDA Awards nominations and providing recommendations to the board.

TCDA Awards Nominated by TCDA Members & Recommended by Awards Committee:

Texas Choral Excellence Award (15+ years)

Director of Distinction Award (10+ years)

Young Director of Distinction Award (7 years or less conducting-teaching experience)

Innovative Programming Award

Choral Advocacy Award

Committees should be formed with consideration to the Mission and Purpose Statements of TCDA, specifically considering the following goals of the organization:

1. Develop and maintain a system of leadership (local, regional, and state-wide) engaging a diverse group of choral musicians who reflect the communities in which they work and reside.
2. Foster and promote diversity, equity, inclusion, and access through active engagement with historically marginalized and underrepresented choral musicians and communities, as well as potential choral participants.
3. Pursue and provide funding that supports educational and professional development activities for TCDA members with expanded opportunities for choral musicians in historically marginalized and underrepresented communities.

Awards Committee Members:

1. Chair selected by the President (2nd year of the term) OR Past President (1st or 2nd year of the term); Qualifications: 15+ years in the profession, consistent TCDA membership, consistent TCDA Summer Convention attendance, experience analyzing quantitative data (such as a graduate and/or administrative degree or credentials)
2. Chair assembles committee of 6-7 members (including chair)
3. Committee members shall represent the following:
 - a. Diverse geographic regions
 - b. Varied primary TCDA divisions (Elem, MS/JH, HS, Coll/Comm, Church/Worship)
 - c. Members of marginalized and/or historically excluded communities
 - d. Varied years in the profession (5-10 yrs, 11-15 yrs, 16-20 yrs, 20+ yrs)
4. Current candidates for TCDA Board positions and Awards Committee members from the two previous consecutive years may NOT serve on the committee.

Timeline 2024:

- Chair appointed in September
- Chair assembles committee by December 1 (target date) and sends names/email addresses to President
- TCDA office sends Code of Ethics form to all committee members; COE must be completed before the committee commences their work
- Awards nominations due February 29th via online portal; Chair & committee receives access to the review portal to begin reviewing nomination submissions from TCDA office on or before March 20, 2024
- Reviews should be completed by April 7th
- TCDA office compiles results to send to Committee Chair on or before April 10th
- Chair reviews and shares results with committee for further discussion (if needed) and sends recommendations to the President by April 15th